Safety First!

7 things you need to know to stay safe during your visit

☐ Emergency Evacuation/Shelter in Place
  - Take responsibility for knowing what to do in case of an evacuation.
  - Ask someone in your area the fastest way out and the appropriate meeting area.
  - If there is a shelter-in-place event or other emergency where it is safer to stay inside rather than go outside, move to a conference room and avoid windows.

☐ Pedestrian/Vehicle Safety
  - Always use marked pedestrian pathways.
  - Cell phone use: Do not use any electronics while operating a vehicle. Walking and talking or walking and texting is not permitted. Always stop, step to the side, pull over, or use a hands free device if you need to use your phone.
  - Personal electronic devices may ONLY be used in safety zones*. Electronic devices for business related activities may be used at any time as long as they are not used while walking.
  - Ramp access requires yellow reflective vest (green area →)
  - Be aware of moving vehicles. There are many different types of vehicles in use at the site. You may not hear them coming and shouldn’t assume drivers see you, so always make eye contact with the driver before stepping into a transportation aisle or intersection.
  - Do not walk through transportation roll-up doors. Use pedestrian doors instead.
  - If you are the driver, always make eye contact with pedestrians.
  - Observe the speed limit – 15 mph on site, 5 mph inside buildings.

☐ Production Area Check-In
  - If you are visiting a production area, the standard requirement is that you check in with the area manager AND receive permission to enter the area. Some areas have additional check-in requirements, so please be mindful of the following:
    - In the 4-81/4-82 building (Final Assembly Flow Days 5-8), you must check in at the barge prior to entering the production area.
    - At the field, you must check in at the crew shelter prior to entering the work area.
  - If you do not receive permission to enter the area, or there isn’t someone available at the barge/crew shelter, you may NOT enter the production area.
  - You must check in with someone EVERY time you visit an area, even if you have received permission to enter the area in the past.
Safety is The 737 Way
7 things you need to know to stay safe during your visit.

Lights and Sounds of the Factory
- Pay attention to the many different sounds and lights in the factory. All warning sounds and lights are to help keep you safe! Be alert for:
  - A horn when the crane is moving or about to move.
  - A siren when the production line moves.
  - A red light when power is turned on aboard the airplane.

Crane Safety
- Observe any overhead crane activity and its location in relation to yours. (The crane operator will sound a horn before a load is moved.)
- If you hear a horn, stop, look up and get out of the way of the crane.
- Pick a path of travel that avoids the crane envelope, and obey all directions from the crane crew.

Hazardous Energy Areas/Stay-Out Zones
- Stay-out barriers are present to keep you safe from hazardous energy, open floor boards and other safety hazards.
- Do not ignore or dismantle barriers or signage directing you to stay out of an area.
- Obey all signage directing you to stay out of hazardous energy areas.

Factory Footwear and PPE Requirements
- When entering a production or shop area, shoes must:
  - Cover your feet, including heels and toes.
  - Have a heel shorter than two inches high with a heel base larger than one square inch.
  - Have a substantial sole to prevent puncture.
  - Have a sole that is resistant to slipping.
  - Be made of a sturdy, cut-resistant material.
- Visitors must follow posted requirements for safety glasses, hearing protection, and bump caps.
- Safety glasses are required in all factory and warehouse areas unless you are in a safety zone*.

*Safety Zones include: Areas marked with “Safety Zone Tape”, conference rooms, enclosed office areas, bathrooms, enclosed stairwells.